



# Shiloh National Military Park

## Site Supervisor

Timothy Arnold

## Title of Supervisor

Park Guide, Volunteer Program Manager

## About the Park Site

Shiloh National Military Park contains a wide array of historic sites. In addition to the battle field of Shiloh itself, the park contains a separate unit at Corinth, Mississippi, that preserves and interprets the Siege and Battle of Corinth. Located within the boundaries of Shiloh Battle field is also a United States National Cemetery, which contains around 4,000 soldiers and their family members. A National Historic Landmark in its own right, the Shiloh Indian Mounds are also located with the park boundaries.

## About the Position

The CVA will serve as part of the volunteer management team and play a key role in volunteer recruitment, training, scheduling, recognition, and program management. The CVA will serve closely with the volunteer program manager to coordinate volunteer efforts for multiple programs and special events occurring year round that require moderate to extensive volunteer participation including; National Public Lands Day, National Trails Day, National Public Lands Day, the American Battlefield Trust Park Day, as well as Shiloh's Trail Keepers program. The CVA will also reach out to various youth organizations, Veterans groups and other civic organizations to increase engagement of these communities.

**Driving Requirements** The CVA needs to possess a driver's license with a clean driving record (3 years) and a personal vehicle.

**Housing** Park housing is available. It is a shared co-ed style quarters. Shiloh National Military Park is located in the rural farming community of Shiloh, TN. The nearest town with grocery stores and medical facilities are 12 to 22 miles away.

## Typical Schedule

Unspecified, 40 hrs a week, 5 days a week

## Ideal Ambassador

### Work Ethic and Attitude

The CVA intern will be expected to demonstrate our core values:

- Work as a team toward common goals.
- Respect and uphold the dignity of individuals.
- Consider peoples' thoughts, feelings, satisfaction, and condition.
- Strive for excellence.
- Be compassionate and kind.
- Maintain a service orientation.
- Be honest, trustworthy, and have high integrity.

### Relevant Experience

- Training/ leading volunteers or staff in any setting
- Volunteering or working in a setting such as a museum, park or other visitor service that regularly engages the public
- Working or volunteering at a park, museum, or camp; coordinating or planning events

**Preferred Majors** History, Museum Studies, Public History, Education, Art History, Resource Management, or Program Management

### Basic Skills

- Ability to confidently and effectively inform, instruct, and direct public audiences
- Ability to provide engaging, organized, and concise presentations
- Ability to produce accurate and professionally-toned written communications
- Ability to carry out the various aspects of event planning (recruitment, set-up, promotion, logistics, coordination)
- Computer literate (i.e. MS Office, Photoshop, Facebook, Adobe Photoshop, etc)