



# CHESAPEAKE & OHIO CANAL NATIONAL HISTORICAL PARK

WILLIAMSPORT, MD

## STEWARDS INDIVIDUAL PLACEMENTS



Stewards Individual Placements provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. Stewards, in partnership with the National Park Service, are seeking an intern to serve as Community Volunteer Ambassador.

## POSITION DETAILS

- Length: position is 50 weeks, 40 hours/week
- Start Date: Monday, June 7th 2021
- Living Allowance: Baseline allowance of \$440/week\*
- AmeriCorps Award: \$6,095 (pre-tax)
- Application Due Date: **May 14th, 2021**
- Members will receive Public Land Corps Hiring Authority upon completion

## ABOUT THE SITE

The Chesapeake and Ohio Canal National Historical Park is located in the District of Columbia and the state of Maryland. The park was established in 1961 as a National Monument by President Dwight D. Eisenhower to preserve the neglected remains of the Chesapeake and Ohio Canal and many of its original structures.

## POSITION SUMMARY

C&O Canal National Historical Park in Maryland is looking for creative, energetic, open-minded, and flexible candidates to help increase the diversity of volunteers at the park. The position will help establish capacity-building partnerships with local communities to engage youth and underserved volunteers in stewardship of the park. This includes working with staff and park partners to look at opportunities to diversify the volunteer program. The National Capital Area offers opportunities for professional development, and the ability to work with other CVAs in the region.

## POSITION RESPONSIBILITIES

- Create and implement an outreach plan to engage local communities
- Develop a recruitment plan for diverse volunteers
- Assist in developing diversity, equity, and inclusion training for volunteers
- Research organizations to create relationships for future volunteering
- Represent the park at local and regional events to make connections in the communities

## MINIMUM QUALIFICATIONS

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- Comfortable with public speaking and have an interest in and the ability to engage with diverse groups and individuals of all ages and backgrounds
- Strong leadership, communication, and interpersonal skills
- Ability to work with many different types of people and personalities as well as differently abled populations
- Ability to problem solve and take initiative with job-related duties.
- Effective written and oral communication skills, social media experience, Microsoft Office experience (Word, Excel, Powerpoint)
- High School diploma or GED required
- Be a U.S. citizen or lawful permanent resident
- Be 18-30 years old (35 years old if you are a veteran)
- Be willing and able to commit to a year of full-time work
- Be willing to occasionally work weekends and odd hours
- Submit proof of a Driver's License and undergo a Federal Background Check, upon selection

## PREFERRED QUALIFICATIONS

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- Experience working with diverse groups of people from various backgrounds
- Strong computer skills including Microsoft Teams or similar platform
- Experience with project management
- Some experience leading others, teaching/mentoring others, and/or leading a team
- Some experience with community outreach/engagement

## HOUSING

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The CVA will be responsible for providing their own housing; however the park will provide advice and guidance if the CVA is not a local candidate. Public transit is available from nearby neighborhoods with affordable housing. If living in Williamsport, there are areas that are walkable/bikeable. If living in Hagerstown, there is public transportation. If site is unable to provide housing at no cost, up to \$80/week may be allocated to support rent.

## HOW TO APPLY

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Apply online [HERE](#). In addition to your resume, please submit a one page cover letter highlighting why you are interested in this position and how your background and experience will help you succeed in this position.

*Stewards Individual Placements Program does not and will not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all.*

