



SAN ANTONIO MISSIONS NATIONAL HISTORICAL PARK

SAN ANTONIO, TX

STEWARDS INDIVIDUAL PLACEMENTS

Stewards Individual Placements provides individuals with service and career opportunities to strengthen communities and preserve our natural resources. Stewards, in partnership with the National Park Service, are seeking an intern to serve as Community Volunteer Ambassador.

POSITION DETAILS

- Length: position is 50 weeks, 40 hours/week
- Start Date: Monday, February 8th 2021
- Living Allowance: Baseline allowance of \$440/week*
- AmeriCorps Award: \$6,095 (pre-tax)
- Application Due Date: **12/04/2020, or Until Filled**
- Members will attend a week-long, nationwide, virtual training- National Early Service Training

ABOUT THE SITE

After 10,000 years, the people of South Texas found their cultures, their very lives under attack. In the early 1700s Apache raided from the north, deadly diseases traveled from Mexico, and drought lingered. Survival lay in the missions. By entering a mission, they foreswore their traditional life to become Spanish, accepting a new religion and pledging fealty to a distant and unseen king. San Antonio Missions NHP is made up of four missions on the southside of the city. Along with the Alamo, the missions are a UNESCO World Heritage Site.

POSITION SUMMARY

The CVA at San Antonio Missions National Historical Park (SAAN) will help to strengthen the volunteer program in the park through excellence in community partnerships focused on colleges and universities, community centers, and youth groups. The CVA will support the park as we look for opportunities to increase our engagement with the military community in San Antonio. The CVA will help the volunteer program to increase the use of service groups to accomplish various projects. The CVA will also work closely with the park's visual information specialist (VIS) to create digital content and ensure accessibility.

POSITION RESPONSIBILITIES

- Assist with recruiting and managing service groups.
- Maintain existing partnerships and develop new relationships with community groups.
- Assist with creating digital content for the purpose of recruiting for and highlighting successes of service projects; providing virtual training and get-togethers for volunteers; and participating in national stewardship initiatives.
- Coordinate with park staff from all divisions for the purpose of assisting to meet needs which can be fulfilled by volunteers.
- Assist with maintaining communication with volunteers through meetings, newsletters, virtual get-togethers, and more.

MINIMUM QUALIFICATIONS

- Friendly and outgoing, able to interact effectively with diverse populations in the workplace and in the community.
- Comfortable with public speaking such as when making a presentation, speaking in-person to groups of varied sizes and demographics, or on digital media.
- Able to communicate effectively through writing for purposes such as emails, newsletters, and when writing volunteer service descriptions.
- Skill with Windows-based software (or ability to acquire such skills)
- Able to work independently, as well as part of a team.
- Be a U.S. citizen or lawful permanent resident
- Be 18-30 years old (35 years old if you are a veteran)
- Be willing and able to commit to a year of full-time work
- Submit proof of a Driver's License and undergo a Federal Background Check, upon selection

PREFERRED QUALIFICATIONS

- Local applicants will be given preference.
- Park housing is not available.
- Experience such as leading volunteer work groups of fellow students, for example, will be preferred.
- Organization skills will be given preference.
- Bilingual (Spanish/English) skills given preference.

HOUSING

San Antonio Missions National Historical Park has no park housing available. San Antonio is a large city with many housing options and rentals which are reasonably to moderately priced. The CVA is strongly encouraged to have their own vehicle as public transportation in the city is not always reliable.

*If site is unable to provide housing at no cost, up to \$80/week may be allocated to support rent.

HOW TO APPLY

Apply on-line [HERE](#). In addition to your resume, please submit a one page cover letter highlighting why you are interested in this position and how your background and experience will help you succeed in this position.

Stewards Individual Placements Program does not and will not discriminate on the basis of race, color, religion, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status, in any of its activities or operations. We are committed to providing an inclusive and welcoming environment for all.

